



Town of Holly Springs

Town Council Meeting Agenda Form

Town Clerk's Office Use:

Agenda Item #:	91
Attachment #:	51

Meeting Date: May 15, 2018

Agenda Placement: Consent Agenda

(Special Recognitions (awards, proclamations), Requests & Communications (reports, information presentations), Public Hearings, Consent Agenda, Unfinished Business, New Business, Closed Session)

Subject Title: 17-REZ-03 4801 Sunset Lake Road (Francis Tract) - Withdrawn

Presenter Name(s): none

SUBJECT HIGHLIGHTS:

The Town Council held a public hearing for Zone Map Change Petition #17-REZ-03 for the rezoning of 11.47 acres from R-30: Residential to R-10 CU: Conditional Use Residential. Due to discussion and concerns expressed by the Town Council, the Petitioner and Council agreed to have the public hearing tabled for further review and consideration of amendments to the developer offered conditions.

In accordance with Development Procedures Manual (DPM) Section 1.00: Withdrawal of Petition/Application Due to 90 days of inactivity (no written correspondence) on behalf of the Petitioner, the Department of Planning & Zoning notified the Petitioner on April 13 that they had until April 25 to provide such written correspondence that they would like for the case to remain open. Receiving no such correspondence, this project is now deemed withdrawn. Since there is an advertised open public hearing on record, this agenda item to provide closure to the Town Council Minutes and project file in regards to closing the public hearing.

Number of Motions with this Item: 1

Suggested motion(s):

Motion to close the public hearing and deem the petition withdrawn for Zone Map Change Petition #17-REZ-03 4801 Sunset Lake Road.

Funds, if applicable, are to be appropriated from account(s) / line item(s):

Staff Review Record

Are there exhibits for this agenda item?

List them in order they should appear in packet:

Department head initials and comments, if applicable: gmc

Finance director initials and comments, if applicable:

Town attorney initials and comments, if applicable:

Town manager initials and / or comments:

Town clerk initials jp



THE TOWN OF

Holly Springs

April 13, 2018

Don Mizelle
Withers & Ravenel
115 MacKenan Drive
Cary NC 27511

Re: 4801 Sunset Lake Road
17-REZ-03

Dear Don,

According to our records, there has been no activity since January 25th on the application for *4801 Sunset Lake Road (17-REZ-03)*. In accordance with the Town of Holly Springs Development Procedures Manual, any development petition that has *no activity for 90 days is deemed withdrawn*.

Please notify us in writing by **April 25th** if you would like to keep this application active and the date that you anticipate submitting plans to keep the project active. ***If we do not hear from you within the specified time, we will close out this file.*** If this project is no longer active, please send us a letter officially withdrawing this petition. *Please know that any actions from you on this project after April 25th will require the submittal of a new petition and all applicable fees.*

If you have any questions, please feel free to contact me at (919) 577-3228. Thank you in advance for your prompt attention to this request.

Sincerely,
TOWN OF HOLLY SPRINGS

Kathy Carlisle

Kathy Carlisle
Planning Specialist

c: Florence Francis Irving